

COUNCIL POLICY



Companion Animal Management Plan

Companion Animal Management Plan

Commencement Date	22 February 2021
Council Department	Environmental Services
Contact Officer	Director-Environmental Services
Revision Required	Every 4 years

Policy Review

This policy shall be reviewed at four (4) yearly intervals at least, to ensure it meets all statutory requirements and the needs of council. It may also be reviewed at other times as determined by council.

Revision History

Version	Council Meeting Date	Resolution No.	Responsible Officer
1	27 June 2016	157/2016	Director-Environmental Services
2	22 February 2021	51/2021	Director-Environmental Services



COWRA COUNCIL
COMPANION ANIMAL
MANAGEMENT PLAN





Cowra
Council

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PREPARED BY Cowra Shire Council

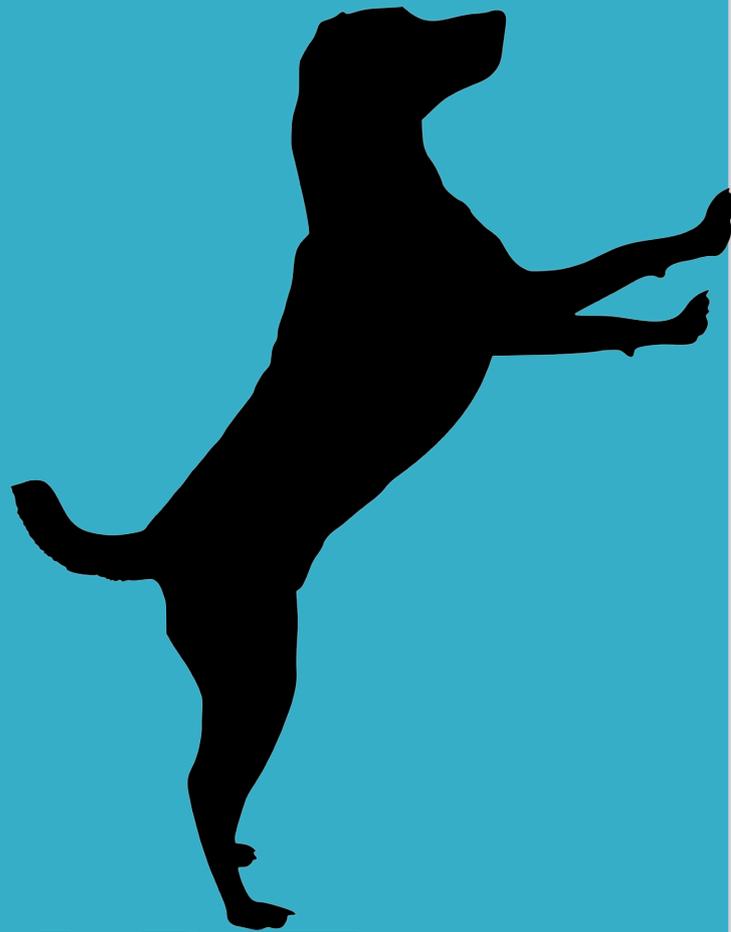


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01



PART

PRELIMINARY

1. PRELIMINARY

1.1. INTRODUCTION

The Cowra Shire Council is located in the Central Tablelands of New South Wales, approximately 310 kilometres west of Sydney. Cowra Shire covers 2,810 square kilometres (281,000 ha) and has an estimated resident population of 12,767 living in approximately 5,974 private dwellings.

It is reported that Australia has one of the highest pet ownership rates in the world, with over 29 million pets in the country. Approximately 61% of households in Australia own pets, with dogs being the most common at 40% following by cats at 27%.

As of August 2020, the NSW Companion Animals Register revealed that there were 3503 registered dogs and 381 registered cats within the Cowra Shire. The Register also indicated that there were an even greater number of dogs and cats within the shire which have been identified (micro-chipped) but not formally registered.

The Companion Animals Act 1998 (the Act) defines the term companion animals as all dogs and cats. The fact that an animal is not strictly a “companion” does not prevent it being a companion animal for the purposes of the Act. Working dogs on rural properties, guard dogs, police dogs and corrective services dogs are all identified as companion animals for the purposes of the Act.

Companion animals are an integral part of our community, culture and society. Ownership of a companion animal is considered to be a privilege. With this privilege comes a range of responsibilities in relation to the animal, the community and the environment. To enable our community to receive maximum benefit from our pets we need to minimise the impacts caused by them. Therefore, we need to ensure that our companion animals are responsibly managed.

A Companion Animal Management Plan provides an animal management framework and an organisational commitment to the provision of an effective animal management service and procedural functions under the Act throughout the Shire. The main items relevant to this plan are to:

- acknowledge general duties and responsibilities for the management of domestic animal issues in the Cowra Shire.
- identify statutory obligations.
- identify a range of strategies targeted to achieve a balance between the needs of pet owners and non-pet owners
- undertake monitoring of trends and assess performance
- reflect the understanding that companion animals can contribute to quality of life, and to integrate this with the need to minimise impacts on the environment and native wildlife
- provide animal owners with support, education, regulation and facilities to accommodate their pets within the broader community and environment.

1.2. PURPOSE

The regulation of companion animals is a complex community concern which can often be very emotive. Companion animals are often the cause of conflict between members of the community and/or the Council. This combined with public safety concerns results in complex legislative requirements which Council is required to administer.

The purpose of this Companion Animal Management Plan is to provide clear and concise information to the community in relation to the rights and responsibilities of owning a companion animal under the Act. The plan also enables Council to identify how it will fulfil its responsibilities under the Act over the next 5 years, by determining relevant objectives and priorities along with clear action plans describing how these will be achieved.

The Plan further aims to balance community amenity, animal welfare and environmental preservation while promoting the benefits of responsible pet ownership alongside effective companion animal management.

The Plan recognises that enforcement approaches will not on their own result in lasting changes in human behaviour and therefore Council needs to be proactive and engage the community in education to bring about the change required to ensure that companion animal owners are fulfilling their obligations under the Act.

1.3. OBJECTIVES

The main objectives of this Plan are to:

- a. Provide an efficient and effective response to companion animal matters for which Council is responsible;
- b. Prioritise resources in managing dangerous dogs, restricted dogs and nuisance dog behaviour;
- c. Promote and encourage the permanent microchip identification and lifetime registration of all companion animals in order to achieve the efficient return of animals to their owners;
- d. Maintain best practice operation of Council's animal pound facility;
- e. Undertake an active animal re-homing program for animals which are impounded into Council's animal pound facility in order to minimise euthanasia rates;
- f. Provide adequate off-leash areas for dog exercise throughout the Cowra Shire that are as safe as possible for both dogs and humans;
- g. Encourage animal owners to provide appropriate physical and mental challenges for their animals in order to improve animal welfare and reduce adverse impacts on the wider community;
- h. Improve community awareness of the importance of safety when dealing with animals, as well as their responsibility to maintain effective control over their animals in public places;
- i. Raise awareness of owners to minimise noise pollution (barking) caused by their animals;
- j. Minimising the impact of animals and their faeces in public places.



1.4. SCOPE

This Plan applies to Council and all owners and persons in control of a companion animal as defined under the Companion Animals Act 1998, which are located within the Cowra Shire or use facilities located within the shire.

1.5. DEFINITIONS

This plan references a number of terms under the Companion Animals Act 1998. The definitions for these terms are referenced in the following section.

Act - means the Companion Animals Act 1998.

Authorised Officer - means an employee of a local authority authorised by the local authority for the purposes of the Companion Animals Act, or a police officer.

Cat - means an animal of the species *Felis catus*, whether or not domesticated.

Companion Animal - means a dog, a cat or any other animal that is prescribed by the regulations as a companion animal.

Note: The fact that an animal is not strictly a “companion” does not prevent it being a companion animal for the purposes of this Act. All dogs are treated as companion animals, even working dogs on rural properties, guard dogs, police dogs and corrective services dogs.

Corrective Services Dog - means a dog that is being used on official duty by a correctional officer (within the meaning of the Crimes (Administration of Sentences) Act 1999).

Note: This Act contains special exemptions for corrective services dogs. Because this definition requires that the dog is being used on official duty by a correctional officer, the exemptions apply only when the dog is “on duty”.

Council - means Cowra Shire Council

Council Pound - means the pound established by Council under the Impounding Act 1993, or any other place approved by Council as a place for the holding of animals for the purposes of this Act.

Dangerous Dog - means a dog for the time being the subject of a declaration by an authorised officer of Council or a court under the Companion Animals Act that the dog is dangerous.

Desexed - means rendered permanently incapable of reproduction.

Director-General - means Director-General of the Office of Local Government.

Dog - means an animal (of either sex, or desexed, and whether or not domesticated) of a species with the scientific name *Canis familiaris*, *Canis lupus familiaris*, *Canis lupus dingo*, *Canis familiaris dingo* or *Canis dingo*, or a synonym of any of those names, and including a hybrid of any of those species.

Menacing Dog - means a dog for the time being the subject of a declaration by an authorised officer of Council under Section 34 (1A) or a Court under Section 45 (1A) that the dog is a menacing dog.

Microchip - means a subcutaneous full duplex electronic radio transponder.

Nuisance Cat - has the same meaning as defined in Section 31 of the Companion Animals Act 1998.

Nuisance Dog - has the same meaning as defined in Section 21 of the Companion Animals Act 1998.

Police Dog - means a dog that is being used by a police officer on official duty.

Note: This Act contains special exemptions for police dogs. Because this definition requires that the dog is being used by a police officer on official duty, the exemptions apply only when the dog is “on duty”. Note: The fact that an animal is not strictly a “companion” does not prevent it being a companion animal for the purposes of this Act. All dogs are treated as companion animals, even working dogs on rural

properties, guard dogs, police dogs and corrective services dogs.

Register - means the Register of Companion Animals provided for by the Act.

Registered - means registered under the Act.

Feral Cat - means an unowned cat.

Registered Owner - of a companion animal means the person shown in the registration information entered on the Register as the registered owner of the animal (and in the case of joint registered owners means each of those joint registered owners).

Regulation - means the Companion Animals Regulation 2008.

Sell - includes transfer ownership of the property in an animal by any means, including by gift.

Working Dog - means a dog used primarily for the purpose of droving, tending, working or protecting stock, and includes a dog being trained as a working dog

Note: The fact that an animal is not strictly a “companion” does not prevent it being a companion animal for the purposes of this Act. All dogs are treated as companion animals, even working dogs on rural properties, guard dogs, police dogs and corrective services dogs.



02

PART
COMPANION ANIMAL
MANAGEMENT



2. COMPANION ANIMAL MANAGEMENT

2.1. PUBLIC SAFETY

A safe community is a high priority of this Plan and particular attention needs to be given to safety in public places. The main concerns relating to public safety involve dogs. Dog attacks primarily occur where dogs are not under effective control in a public place. Attacks are more common where a dominant, protective, un-socialised or injured dog is not adequately controlled.

2.1.1. Dog Control

The Act requires a dog that is in a public place to be under the effective control of a competent person by means of an adequate chain, cord or leash that is attached to the dog and that is being held by (or secured to) the person (cl 13 of Act). A dog is not considered to be under the effective control of a person if that person has more than 4 dogs under his or her control. Failure to comply with this requirement is an offence under the Act and subject to penalties.

The above requirement does not apply to a dog:

- a. in an off-leash area (but only if the total number of dogs of which its owner has control does not exceed 4) or;
- b. a dog engaged in droving, tending or working of stock or;
- c. a dog being exhibited for show purposes or;
- d. a dog participating in an obedience class, trial or exhibition or;
- e. a police dog or;
- f. a corrective services dog or;
- g. a dog secured in a cage or vehicle or tethered to a fixed object or structure.

2.1.2. Off-Leash Areas

Council acknowledges that dogs need areas where they can exercise, walk and run without being on a leash. The Act requires Council to provide at least one off-leash area within its local authority. Council currently has two (2) designated off-leash areas within the Shire located at Bill Robinson Park and Sakura Avenue.

There are a range of benefits in having suitable off-leash areas available for people to exercise their dogs and for socialising with other dog owners. The regular use of off-leash areas can assist in reducing people having their dogs off-leash in other public places, relieve boredom of dogs which leads to more contented lives, and reduced problems for pet owners and the community particularly those keeping large or energetic dogs in small or confined areas. It is also recognised that for some people, a dog is their main form of recreation and visits to off-leash areas can be a part of their daily exercise routine.

Council will periodically evaluate the designated off-leash areas within the shire to ensure that they continue to fulfil the needs of dog owners within the shire while also ensuring the safety of dogs and members of the public.

2.1.3. Bite Avoidance

The majority of dogs do not bite people or other animals, however, all dogs have the potential to do this, irrespective of their breed, gender, temperament or history. Strategies for bite avoidance include appropriate breed selection, early socialisation, training, de-sexing and confinement to prevent dogs from roaming.

Education strategies should focus on reading the body language of dogs (eyes, head position, backline, tail, posture and attitude) and dealing with potentially threatening situations. Some types of attacks can be caused by teasing, rough playing, interfering with feeding, invading a dog's space and predatory aggression caused by the victim running away from a dog.

The NSW Government currently has three education programs targeting responsible pet ownership and safe pet interaction. The programs aim to educate parents and children about how to interact safely with pets. An animated interactive tool for children has also been developed based on the programs' safety messages.

Council will promote these programs to local schools, and the wider community through advertising via local media and Councils website.



2.2. EDUCATION & ANIMAL WELFARE

An owner of a companion animal has a responsibility to ensure that they have adequate skills and knowledge to manage the welfare of their animal. Owners have an obligation to make themselves aware, or seek assistance where necessary, of their duty to take reasonable care of their animals and to prevent any adverse impacts on the community from the improper or negligent control of their animals.

Council will provide information to the community to assist owners or potential owners of companion animals on:

- appropriate pet selection to ensure that an appropriate type of animal, breed and sex is chosen to suit the owner's lifestyle and circumstances;
- basic health and welfare principles to ensure good animal health and prevent nuisance impacts on the community;
- the requirements for permanent identification and registration of companion animals under the Companion Animals Act 1998;
- the benefits of de-sexing their animals.

There are a range of factors to consider when deciding what type of pet would best suit your environment and lifestyle. These include:

- Your home and property:
 - is there adequate space?
 - can the pet be securely confined?
 - can you provide adequate shelter?
 - can you set up separate areas for pets and young children (if applicable)?
- Your lifestyle:
 - how much time can you (and your family, if applicable) devote to a pet?

- will you have time to supervise young children with a pet (if applicable)?
- The costs associated with ownership could include:
 - purchase
 - housing
 - feeding
 - microchipping and registration
 - vet checks; vaccinations; and worming, tick and flea treatments
 - de-sexing (permanent sterilisation)
 - annual permits for certain dogs and cats.
 - grooming
 - training
 - boarding

Once you have considered these factors, you may have a greater understanding of the type of pet that would suit you and your family. Sometimes, the most responsible thing you can do is to decide not to have a pet until your circumstances change.

As a cat or dog owner, you have a responsibility to look after your cat or dog's basic welfare needs, including:

- providing your cat or dog with an appropriate balanced diet and clean, cool water at all times;
- ensuring that your cat or dog has adequate shelter suitable for all weather conditions;
- ensuring that your cat or dog is well socialised, trained and exercised;
- ensuring your cat or dog's good health with regular veterinary checkups, worming, tick and flea treatments; and
- making sure that your cat or dog is looked after when you go away.

Neglecting your cat or dog's basic welfare needs can lead to

fines and/or imprisonment under animal welfare and cruelty related legislation which is mainly enforced by the Police and RSPCA.

Owners which are not going to breed from their animals or do not have adequate means of dealing with litters are strongly encouraged to have their animals de-sexed. De-sexing has the capacity to reduce several unwanted animal behaviours including unwanted litters, roaming by male animals, territorial aggression and noise complaints.

2.3. COUNCIL RANGER SERVICES

Councils Ranger Services currently has two full time Rangers and one part-time Ranger, who provide a 7 day a week service to the public. Outside normal working hours Council Rangers provide an on call service for emergency situations only including large stock on main roads and dog attack incidents. The majority of Council Rangers work involves dealing with companion animal related issues.

Councils Ranger Services undertake the day to day management of the Council Pound facility, while also performing a range of duties required under the Act including:

- responding to animal related complaints;
- responding to and investigating dog attack incidents;
- impounding and/or seizing dogs;
- ensuring dogs and cats are returned to their owners where possible;
- enforcing restricted, dangerous and menacing dog orders;
- providing education to the public in relation to companion animals;
- issuing penalty notices for offences under the Act;
- implementing Council's animal re-homing policy;
- entering dog registration data onto the Companion Animals Register;
- undertaking regular patrols of Cowra and all villages.

Council aims to provide a high quality service to the public which complies with statutory requirements and meets community expectations by responding to animal related matters in a timely manner.

Councils Ranger Services is regularly monitored and evaluated to ensure that the service is meeting expectations and continually improving in accordance with new statutory requirements and industry best practise.



2.4. COWRA POUND

Council's Pound Facility is located within the confines of Council's Material Recycling Facility on Glen Logan Road, Cowra. The facility comprises of 16 dog enclosures contained within a secured area, a fenced exercise area, store room containing 6 cat enclosures and 4 covered and secured animal drop off cages.

The secured area of the pound facility is not open to the public due to disease management and Work, Health and Safety considerations. Members of the public which intend to surrender an animal can contact Council Ranger Services to make a meeting time or attend the office at the Material Recycling Facility and complete the necessary surrender paperwork prior to leaving an animal in the drop off cages at the Pound facility. Council's Rangers check the Pound facility regularly every day and transfer any animals left in the drop off cages into the secured part of the facility.

Council will conduct regular reviews of the Pound facility and its operational standards to ensure that it meets statutory obligations and industry standards.

The NSW Department of Primary Industries has developed Draft Guidelines for the Operation of Council Pounds. There has been no timetable set for the adoption of these new guidelines, however once adopted Council will evaluate Council's Pound facility against the new standards and undertake any upgrading works deemed necessary.

2.5. ENFORCEMENT

Council has an active role to ensure animal owners comply with the requirements of the Act. Council relies heavily on voluntary compliance and responsible pet ownership. Where breaches of the Act are revealed Council may elect to take enforcement action. This can take a range of forms including the issuing of a penalty notice and orders. For more serious offences Council can elect to prosecute an animal owner through the local court. Council recognises that enforcement approaches will not on their own result in lasting changes in human behaviour and therefore Council needs to be proactive and engage the community in education to bring about the change required to ensure that companion animal owners are fulfilling their obligations under the Act.



2.6. DOGS

2.6.1. Places where dogs are prohibited

Under the Act, dogs are prohibited in the following place whether or not they are leashed or otherwise controlled (cl 14 of Act):

- Children's play areas which includes areas within 10 metres of any playing apparatus in a public place;
- Food preparation/consumption areas included within 10 metres of any apparatus provided for the preparation of food for human consumption:
- Recreation areas where dogs are prohibited
- Public bathing areas where dogs are prohibited
- School grounds unless given approval
- Child care centres unless given approval
- Shopping areas where dogs are prohibited
- Wildlife protection areas. Cowra Council currently does not have any designated wildlife protection areas in the shire.



2.6.2. Dog Attacks

A dog attack incident is broadly defined under the Act. If a dog rushes at, attacks, bites, harasses or chases any person or animal (other than vermin), whether or not any injury is caused to the person or animal, the owner of the dog or other person over the age of 16 which is in charge of the dog at the time, is guilty of an offence (cl 16 of Act). It is also an offence to encourage a dog to attack a person or animal (cl 17 of Act).

A dog attack incident can result in substantial penalties or prosecution.

It is not an offence if a dog attacks due to being provoked by teasing, mistreatment, while being attacked itself or as a result of a person or animal trespassing on the property on which the dog was being kept, or as a result of the dog acting in reasonable defence of a person or property.

Council is obligated to report all dog attack incidents to the Office of Local Government by entering details of the attack onto the Companion Animals Register within 72 hours of receiving information about the incident (cl 33A of Act).

Where Council is advised of a dog attack incident, Council will commence an investigation. Council will seek to obtain victim and/or witness statements for all dog attack incidents where possible and ensure that the owner of the attacking dog is advised of the incident in a timely manner. Each alleged dog attack incident is assessed on its merits to determine the nature of any enforcement action to be taken.

2.6.3. Nuisance Dogs

The Act defines a dog as being a nuisance if it:

- is habitually at large;
- makes a noise by barking or otherwise, that persistently occurs or continues to such a degree or extent that it unreasonably interferes with the peace, comfort or convenience of any person in any other premises;
- repeatedly defecates on another person's property;
- repeatedly chases any person, animal or vehicle;
- endangers the health of any person or animal; or,
- repeatedly causes substantial damage to anything outside the property on which it is ordinarily kept (cl 31A of Act)

The words 'repeatedly' and 'habitually' are important in determining if a nuisance exists. Where nuisance behaviour is identified Council may take action under the Act via the issuing of orders to declare a dog as a nuisance dog (cl 32A & 32B of Act).

A nuisance dog order requires the owner of the dog to prevent the behaviour that is alleged to constitute the nuisance. Such an order remains in force for six (6) months from the date it was issued. Failure to comply with the order is an offence under the Act and is subject to penalties or prosecution.

2.6.4. Menacing Dogs

The Act defines a dog as being menacing if it:

- has displayed unreasonable aggression towards a person or animal (other than vermin), or
- has, without provocation, attacked a person or animal (other than vermin) but without causing serious injury or death (cl 33A of Act).

Where menacing behaviour is identified Council may take action under the Act via the issuing of orders to declare a dog as a menacing dog (cl 34). The owner of a declared menacing dog must comply with the control requirements of the Act (cl 51 of Act) which includes amongst other things:

- the dog must be de-sexed;
- when on the property on which the dog is ordinarily kept and not under the effective control of a person of or above the age of 18 years, the dog must be enclosed in a manner that is sufficient to restrain the dog and prevent a child from having access to the dog;
- whenever the menacing dog is outside the property on which the dog is ordinarily kept, the dog must be under the effective control of a competent person by means of an adequate chain, cord or leash that is attached to the dog and that is being held by (or secured to) the person and must be muzzled in a manner that is sufficient to prevent it from biting any person or animal.

An owner of a declared menacing dog who does not comply with any of the requirements of the Act or Regulation is guilty of an offence and subject to penalties or prosecution. A menacing dog order is not subject to any appeal or review.

2.6.5. Dangerous and Restricted Dogs

The Act defines a dog as being dangerous if it:

- has, without provocation, attacked or killed a person or animal (other than vermin), or
- has, without provocation, repeatedly threatened to attack or repeatedly chased a person or animal (other than vermin), or
- is kept or used for the purposes of hunting except a dog which is used only to locate, flush, point or retrieve birds or vermin (cl 33 of Act)

Where a dangerous dog is identified Council may take action under the Act via the issuing of orders to declare the dog as dangerous (cl 34 of Act).

The Act identifies a number of restricted dogs (cl 55 of Act) which include:

- American pit bull terrier or pit bull terrier,
- Japanese tosa,
- dogo Argentino,
- fila Brasileiro,
- any other dog of a breed, kind or description whose importation into Australia is prohibited by or under the Customs Act 1901 of the Commonwealth,
- any other dog of a breed, kind or description prescribed by the Regulations.

Cross breeds of the above breeds are also considered to be restricted dogs. Where Council is of the opinion that a dog is of a breed or cross breed of those mentioned above, action may be taken under the Act via the issuing of orders to declare the dog as a restricted dog (cl 58A & 58C of Act).

The owner of a declared dangerous or restricted dog must comply with the control requirements of the Act (cl 51 & 56 of Act) which includes amongst other things:

- the dog must be de-sexed;
- the dog must not at any time be in the sole charge of a person under the age of 18 years;
- while the dog is on property on which it is ordinarily kept the dog must be kept in an enclosure that complies with the requirements of the Regulation (cl 24 Regulation). A certificate of compliance in relation to the required enclosure must be obtained from Council;
- one or more signs must be displayed on that property on which the dog is kept showing the words "Warning Dangerous Dog" in letters clearly visible from the boundaries of the property;
- the dog must at all times wear a designated distinctive collar (cl 27 of Regulation);
- whenever the dog is outside its enclosure the dog must be under the effective control of a competent person by means of an adequate chain, cord or leash that is attached to the dog and that is being held by (or secured to) the person and must be muzzled in a manner that is sufficient to prevent it from biting any person or animal.

An owner of a declared dangerous or restricted dog who does not comply with any of the requirements of the Act or Regulation is guilty of an offence and subject to penalties or prosecution.

2.7. CATS

2.7.1. Places where cats are prohibited

Under the Act, cats are prohibited in the following places:

- food preparation/consumption areas which includes any public place, or part of a public place, that is within 10 metres of any apparatus used for the preparation of food for human consumption or for the consumption of food by humans;
- wildlife protection areas. Cowra Council currently does not have any designated wildlife protection areas within the shire (cl 30 of Act).

2.7.2. Nuisance Cats

The Act defines a cat as being a nuisance if it:

- makes a noise that persistently occurs or continues to such a degree or extent that it unreasonably interferes with the peace, comfort or convenience of any person in any other premises, or
- repeatedly damages anything outside the property on which it is ordinarily kept.

Dealing with nuisance cat complaints is difficult as cats are more difficult to confine to a property than dogs. Each complaint needs to be examined on a case-by-case basis. It is important to note that a domestic cat that has not been declared to be a nuisance by the Council cannot be seized and impounded. Such a cat must be returned to its owner if identified.

Where nuisance behaviour is identified Council may take action under the Act via the issuing of orders to declare a cat as a nuisance cat (cl 31 of Act). The order may specify the behaviour of the cat that must be prevented. Such an order remains in force for six (6) months from the date it was issued and is not subject to any appeal or review.

Failure to comply with a Nuisance Order is an offence under the Act and is subject to penalties or prosecution.



2.8. SEIZURE OF DOGS AND CATS

Council's Ranger Services may seize and impound an animal in certain circumstances under the Act (cl18, 52, 57, 57D & 58G of Act) including if a dog is found unattended in a public place or if the requirements of an order is not being complied with.

Council aims to return as many animals to their owners as possible. However, where animals are impounded or surrendered at Councils pound facility, the animal may be re-homed if deemed appropriate or euthanised, after:

- a period of 14 days after notifying the owner of the animal, if it is identified and registered; or
- a period of 7 days if there is no identification.

Where an animal is identified, advice of the dog's seizure or impounding will be directed to the registered owner as found on the Companion Animals Register.

Where an animal is not identified, Council's Ranger Services will take all reasonable steps to identify the owner of the animal before re-homing or euthanising.

The regulatory powers to seize animals do not extend to entering private property to seize an animal that may have been the subject of neglect or cruelty. In any such case, the RSPCA is the appropriate authority.

2.9. ANIMAL REHOMING

All companion animals which are surrendered or impounded to Council's Pound Facility and cannot be returned to their owner, are evaluated for inclusion in Council's Adopt a Pound Animal Program. This program aims to reduce the euthanasia rate of animals in the pound.

As part of the Adopt a Pound Animal Program suitable dogs and cats are advertised on Council's website, social media, in the local paper and through other volunteer animal re-homing organisations. Anyone interested in adopting an animal from the pound are encourage to contact Council's Ranger Services to apply to adopt an animal.

Pound animals that are adopted are microchipped by Council to reduce the cost of registration by the new owner. The registration fees set by the State Government are also less for an animal that has been adopted from a Council pound facility.

It is acknowledged that not all animals are suitable for re-homing and in many cases animals are surrendered to Council by owners due to a number of behaviour issues. In cases where Council does not consider a cat or dog to be suitable for re-homing (e.g. dogs involved in an attack incident) or has not been able to be re-homed within a reasonable timeframe, the animal is humanly euthanised by a qualified veterinarian.



2.10. ANIMAL HOARDING

Animal hoarding is a poorly understood phenomenon, but put simply is a person owning more than the typical number of companion animals and who cannot provide adequate standards of nutrition, sanitation, shelter and veterinary care. Hoarders often care about their animals deeply but they don't see or understand that their behaviour actually results in animal neglect. This neglect can often involve cramped, poor living conditions and in extreme cases starvation, illness and death.

The vast majority of animal hoarders exhibit a range of behaviours that reflect the characteristics of mental illness. Hoarders are often in denial about their inability to provide appropriate care for their animals and typically believe that no-one else can care for their animals like they do.

There is currently no specific law in Australia for dealing with animal hoarders which makes these situations more difficult to deal with. Cases of animal hoarding reported to Council will be dealt with on a case by case basis.

2.11. IDENTIFICATION & REGISTRATION

2.11.1. Microchipping

A microchip is defined under the Regulation as a subcutaneous full duplex electronic radio transponder. Modern microchips are about the size of a grain of rice and are implanted beneath the animal's skin between the shoulders.

No personal information is stored on the microchip, only the unique identification number. Once a microchip is scanned, the number can be entered into the Companion Animals Register by a licensed user in order to retrieve the animal owner's contact details.

Microchip identification is one aim of the Act designed to facilitate the efficient return of animals to their owners as soon as possible. Benefits of microchip identification also include:

- reduced stress being applied to the animal when seized due to less likelihood of extended confinement in the pound facility;
- allowing an opportunity for Council's Ranger Services to educate and/or take enforcement action where necessary.

The Act requires all cats and dogs in NSW, other than exempt cats and dogs, to be microchipped by 12 weeks of age or before being sold or given away, whichever happens first (cl 8 of Act). Failure to comply with this requirement can result in a fixed penalty notice or prosecution and penalties by the court. Higher penalties are applicable for restricted dogs and declared dangerous and menacing dogs.

A cat born before 1 July 1999 which has not had a change of ownership, a working dog used and kept on a rural property for tending stock or a greyhound currently registered under the Greyhound Racing Act 2009, are exempt from the requirement to be microchipped or registered. The Regulation also provides a range of further exemptions including for police dogs and dogs used by a correctional officer or Commonwealth officer.

An exemption for a cat and dog is lost when action is taken against an owner regarding the behaviour of the animal under the Companion Animals Act 1998.

Any cat or dog that is impounded into Councils Pound facility must be microchipped and registered before being returned to its owner (even if it is less than six months old).

2.11.2. Registration

The Act requires all cats and dogs in NSW, other than those that are exempt, to be registered by six months of age (cl 9 of Act). The registration fee is a once-only payment, which covers the cat or dog for its lifetime in NSW, regardless of any changes in ownership. Discounted registration fees apply to de-sexed cats and dogs.

Registration fees are set by the State Government and are included in Council Revenue Policy every year. Registration fees paid to Council are passed onto the State Government which use this money for companion animal related services such as the administration of the Companion Animals Register. A portion of the registration fees is returned to Council and contributes to Council providing animal management related services to the community. These services include our ranger services, operating Council's pound facility, providing dog refuse bins, educational and other companion animal-related activities.

Failure to comply with the registration requirements of the Act can result in penalties or prosecution.

2.11.3. Annual Permits

The NSW Government has introduced annual permits for non-desexed cats and Dangerous and Restricted dogs. The annual permits are part of the governments commitment to promoting responsible pet ownership and improving animal welfare standards.

Annual permit fees go directly to the Companion Animal Fund which is used to operate the NSW Pet Registry and to carry out responsible pet ownership initiatives along with contributing to the companion animal management costs incurred by Councils.

Owners of cats not desexed by four months of age are required to pay an annual permit in addition to their one-off lifetime pet registration fee. This aims to create a stronger incentive to desex cats, which in turn will improve their health and wellbeing. Exemptions are in place for cats registered by 1 July 2020, those kept for breeding purposes by members of recognised breeding bodies, and cats which cannot be de-sexed for medical reasons.

Owners of dogs of a restricted breed (cl 55 of Act) or formally declared to be a dangerous dog will be required to pay an annual permit in addition to their one-off lifetime registration fee. This aims to serve as a further disincentive to owning a high-risk dog and to also encourage owners to better manage the behaviour of their animal to improve community safety and reduce dog attack incidents.



2.11.4. Identification of dogs

In addition to the requirement to be microchipped and registered the Act requires all dogs, except working dogs, to wear a collar with a name tag attached that shows the name of the dog and the address or telephone number of the owner of the dog, when outside the property on which it is kept.

A declared restricted, dangerous or menacing dog must wear a distinctive collar complying with the requirements of the Regulation. This distinctive collar allows Council officers and members of the public to quickly identify these known dangerous dogs.

Failure to comply with this requirement can result in penalties or prosecution. Higher penalties are applicable for declared restricted, dangerous and menacing dogs.

2.11.5. Identification of Cats

The Act requires all cats, except cats being exhibited at a show or in transit to or from a show at which they will be exhibited, to have some form of identification when in a public place.

Cats born before 1 July 1999 must be identified with either a microchip or a collar and tag with the cat's name and owners address or telephone number on it.

Cats born after 1 July 1999 do not have to wear a collar and tag, but must be microchipped and registered unless exempt by the Regulation.

Failure to comply with this requirement can result in penalties or prosecution.

2.12. ENVIRONMENTAL ISSUES

Animals can create negative impacts on the environment in a number of ways such as noise, pollution, land pollution and impacts on native fauna. By informing animal owners of the impacts that their companion animal may cause, as well as highlighting strategies to minimise adverse effects, a greater understanding and cooperative and sustainable relationship within the community will result.

2.12.1. Noise Pollution

While all dogs bark, it is those that bark excessively that require management. Barking dogs account for a significant number of companion animal related complaints received by Council.

Barking dogs are a significant community problem and can result in loss of neighbourhood amenity, anxiety, sleep disruption and aggression. A dog barking may be due to a variety of issues including territorial behaviour, boredom, separation anxiety, illness, visual stimuli/distraction or teasing.

Barking dog incidents are often difficult to resolve and consume extensive resources. It is the responsibility of the animal owner to control their animal including their barking issues.

Where Council receives a barking dog complaint, correspondence is sent to both the complainant and the owner of the dog or owner of the property on which the dog is being kept. The complainant is initially advised to approach the owner of the dog to make them aware of the situation and if the barking continues, to provide Council with a 7 day barking dog diary identifying the times, dates and duration of the barking.

Usage of the diary system is useful in determining if a legitimate complaint exists and pinpoints the times of excessive barking. It also assists Council when developing solutions for the problem and forms part of the evidence required if more formal action is required to be taken.

The owner of the dog is advised of the complaint and provided with information about dealing with barking dogs.

They are also advised that if the barking continues Council may issue a nuisance order under the Companion Animals Act 1998. Owners are also advised of the potential penalties which are applicable.

The noise of cats fighting in the middle of the night is reported less frequently than dogs but it is still a cause of noise pollution. It is very difficult to identify cats which are causing noise nuisance in public areas. It is considered that education for cat owners regarding containment particularly during the night is the best method of dealing with this issue.

In cases where multiple dogs located on a property are causing noise pollution due to barking and an individual noisy dog cannot be identified as causing the pollution, Council may elect to take action under the Protection of the Environment Operations Act 1997 via the issuing of a Prevention Notice. This notice can require the owner of the dogs to take such action which is deemed necessary to prevent or stop the nuisance barking.

Members of the public can elect to take action in relation to barking dogs independent of Council via the seeking of a noise abatement order under section 268 of the Protection of the Environment Operations Act 1997 from the local court. There are fees for applying for a noise abatement order. The register at the Local Court can be contacted to obtain information about the process for applying for a noise abatement order.

2.12.2. Faecal Management

Faeces from companion animals is a significant environmental and public health issue. The pollution of urban yards, footpaths, parks, and reserves by animal faeces can result in pollution of waterways by stormwater run-off along with odour issues.

If a dog defecates in a public place the Act requires the owner or other person over the age of 16 which is in charge of the dog at the time to immediately remove the dog's faeces and properly dispose of them into a rubbish receptacle suitable for that waste.

Failure to comply with this requirement can result in penalties or prosecution.

Council provides appropriate rubbish bins for animal faeces in various public spaces including the designated off-leash areas. The off-leash area located at Bill Robinson Park is also provided with a 'poo-bag' dispenser. There may be opportunities to provide further 'poo-bag' dispensers at other locations throughout the Shire including other designated off-leash areas.

2.12.3. Impact on Biodiversity

It is vital that animal management strategies be implemented to assist with protection of native flora and fauna.

Domestic dogs and cats are responsible for a large number of wildlife deaths every year particularly if allowed to roam unrestricted. Cats in particular are very efficient hunters with research indicating that each free-roaming domestic cat kills on average 30 native animals per year.

The Act declares that the protection of native birds and animals is an objective of animal welfare policy in the State of NSW. Therefore owners of companion animals have an obligation to prevent their animals from adversely impacting on wildlife.

It is considered that education strategies aimed at promoting the benefits of de-sexing, animal containment and management techniques play the primary role in reducing the impacts on the local biodiversity.



2.13. ACTION PLANS

In order to achieve the aims and objectives of this Companion Animal Plan, action plans have been developed and are included in Part 3 to this document. Each action plan has been developed to include Councils statutory requirements under the Act, the standards set by this Plan and other Councils policies along with items listed in Councils Operational plan and Delivery Program.

Each action is prioritised and includes related goals along with performance indicators which will be used in assessing if the action has been achieved.

2.14. REVIEW

Essential to this Plan will be ongoing monitoring and review of key performance areas which are included in the action plans. This will ensure strategies and focus will remain relevant, sustainable and in-line with statutory obligations and community expectations. Statistics and data from both Councils records and the Companion Animal Register will provide the performance indicators necessary to assess and improve the plan as required.

This Companion Animal Management Plan will be reviewed every 5 years.



03

PART

ACTION PLANS



3. ACTION PLANS

In order to achieve the aims and objectives of this Companion Animal Plan, action plans have been developed and are included in appendix 1 to this document. Each action plan has been developed to include Councils statutory requirements under the Act, the standards set by this Plan and other Councils policies along with items listed in Councils Operational plan and Delivery Program.

Each action is prioritised and includes related goals along with performance indicators which will be used in assessing if the action has been achieved.



3.1. ACTION PLAN # 1

IDENTIFICATION AND REGISTRATION OF DOGS AND CATS

The identification and registration of companion animals is important as it assists Council with animal control, enables the identification of lost pets and facilitates the return of animals to their owners, and is a source of funding for animal management services.

ACTION	PRIORITY
Record Companion Animal matters	Ongoing
To provide education materials and events for the community to promote and encourage the permanent identification of companion animals	High
Ensure that all animals released or rehomed from the pound are registered and microchipped.	High

3.2. ACTION PLAN # 2

ANIMAL WELFARE / RESPONSIBLE PET OWNERSHIP

The Companion Animals Act provides that pet owners must ensure the welfare and safety of their pets.

Public education is required to inform pet owners about standards of care and safety for their pets.

It is important that Council educates and promotes the de-sexing of non-breeding pets to reduce the unwanted pet population.

ACTION	PRIORITY
Design and implementation of a publicity campaign to provide pet owners with information relating to responsible pet ownership	High
Undertake regular ranger patrols of Cowra and all villages	Ongoing
Promote the importance of training and regular exercise to the owners of Companion Animals	Ongoing

RELATED GOALS	PERFORMANCE INDICATORS
Maintain Companion Animals Registers and enforce	Office of Local Government Government report, quarterly and annually.
<p>H2.5 of Delivery Program – Provide companion animal management services across the shire;</p> <p>Encourage the permanent identification of all required companion animals;</p> <p>Facilitate the prompt and safe return of animals to their owners;</p> <p>Provide an effective and efficient service for people updating and/or registering details on the NSW Companion Animal Register;</p> <p>Reduce time period that animals are required to be kept in Council pound facility while owners are identified.</p>	<p>Increase in the number of Companion Animals being microchipped;</p> <p>Increase in the number of companion animals being registered;</p> <p>Develop printed promotional material;</p>
Compliance with the requirements of the Companion Animals Act 1998;	Council records reflect that all animals released or re-homed from the pound are microchipped and registered.

RELATED GOALS	PERFORMANCE INDICATORS
H2.5 of Delivery Program– Provide companion animal management services across the shire;	Develop printed promotional material;
<p>Encourage permanent identification of all Companion Animals;</p> <p>Impound stray animals in a timely manner</p>	<p>Council records reflect a decrease in the number of complaints regarding roaming animal</p> <p>Increase the numbers of Companion Animals being returned to their owners.</p> <p>At least 2 patrols undertaken in the township of Cowra each week. At least 1 patrol undertaken in each Village each month.</p>
<p>Encourage education regarding responsible pet ownership</p> <p>Encourage owners of CA to provide mental and physical challenges for their animals to improve their welfare and to reduce negative impacts on the community</p> <p>Increased animal health and wellbeing;</p> <p>Reduced nuisance related complaints from barking</p>	<p>Council records reflect a decrease in the number of complaints about noise form dogs</p> <p>Promotional material developed;</p> <p>Hold educational event at Bill Robinson Park</p>

3.3. ACTION PLAN # 3

PUBLIC SAFETY

All dogs must be under effective control of a competent person by means of an adequate chain, cord or leash that is attached to the dog and that is being held by or secured to that person.

Council has 2 designated off-leash dog exercise areas in Cowra.

Dog owners must ensure that their properties are adequately fenced to confine their pets and that there is sufficient room and amenity for the welfare of their dogs.

ACTION	PRIORITY
Promote the location and proper use of the off-leash areas in Cowra	High
Conduct a review of the current leash-free areas	High
To improve the communities awareness of animal safety and bite avoidance techniques	High
Ensure all declared dangerous, menacing and restricted dogs are compliant with the requirements of the Companion Animals Act.	High

RELATED GOALS	PERFORMANCE INDICATORS
H2.5 of the Delivery Plan – Provide companion animal management services across the shire	<p>Decrease in the number of complaints regarding roaming animals;</p> <p>Decrease in the number of dogs not under effective control outside the designated off-leash areas.</p>
<p>H2.5 of the Delivery Plan – Provide companion animal management services across the shire;</p> <p>Ensure that off-leash areas provided in the shire are safe and meeting the expectations of the community.</p>	<p>Conduct review</p> <p>Provide report to Council on the findings of the review.</p> <p>Implement changes approved by Council as necessary</p> <p>Promote any changes to the community</p>
<p>H2.5 of the Delivery Plan – Provide companion animal management services across the shire</p> <p>To promote the awareness of dog training and keeping dogs under effective control at all times.</p> <p>To encourage further education regarding responsible pet ownership in Cowra.</p> <p>Promote the State Governments education programs targeting responsible pet ownership and safe pet interaction</p>	<p>Decrease in the number of dog attacks reported.</p> <p>Decrease in number of complaints regarding roaming animals.</p> <p>Provide educational material to local schools and the wider community on safe pet interaction.</p>
<p>H2.5 of the Delivery Plan – Provide companion animal management services across the shire</p> <p>expectations</p> <p>Compliance with the Companion Animals Act 1998;</p> <p>Increase public safety</p>	<p>Compliance with dangerous, menacing and restricted dog control requirements</p> <p>Regularly review the Companion Animals Register to identify any dangerous, menacing or restricted dogs which relocate to the shire.</p> <p>Maintain a record of all active dangerous, menacing and restricted dogs within the shire and the compliance of the control requirements for each dog.</p>

3.5. ACTION PLAN # 4

ENFORCEMENT AND EDUCATION

Councils Ranger Service enforce the provision of the Companion Animals Act.

Educating pet owners is the key to successful implementation of the Act. Educating no-pet owners is also an important consideration.

ACTION	PRIORITY
Develop and implement an educational programme to promote responsible pet ownership throughout the Cowra Shire	High
To continue to enforce the requirements of the Companion Animals Act 1998 and the Companion Animals Regulations 2008	High

3.6. ACTION PLAN # 5

PROVISION OF FACILITIES

Council is required to make provisions for the operation of a Pound for the receipt of stay, impounded, surrendered and lost animals.

ACTION	PRIORITY
Provide a well managed and maintained pound for the receipt of stray, impounded, surrendered and lost animals.	On-going
Ensure that Council staff are appropriately trained	On-going

3.4. ACTION PLAN # 6

MONITORING AND REVIEW

Councils Ranger Service enforce the provision of the Companion Animals Act.

ACTION	PRIORITY
To review the Companion Animal Management Plan every 5 years	High

RELATED GOALS	PERFORMANCE INDICATORS
<p>H2.5 – Provide companion animal management services across the shire</p> <p>To encourage the training and education of CA to facilitate their integration into the community.</p> <p>To encourage further education regarding responsible pet ownership in the Cowra Shire</p> <p>To promote changes in the behaviour of CA owners through education on the responsibilities of being a CA owner.</p>	<p>Draft the educational programme.</p> <p>Implement the educational programme.</p> <p>Number of complaints and infringements decrease.</p>
<p>H2.5 – Provide companion animal management services across the shire</p> <p>Provide education and awareness to Companion Animal owners.</p> <p>Review enforcement procedures as required</p> <p>Provide a visible presence within the community to encourage better compliance</p>	<p>Decrease in the number of complaints received.</p> <p>Undertake regular patrols in accordance with set standards.</p> <p>Record numbers and types of PINS issued</p>
RELATED GOALS	PERFORMANCE INDICATORS
<p>Conduct a review of Council’s current facilities and its management</p> <p>Maintain the Pound in accordance with relevant government requirements at the time</p>	<p>Design alterations and additions to the current pound facility to cater for growing needs</p> <p>Review any future standards and implement any required changes.</p>
<p>Provide access to training for Council staff on operations of the Pound</p> <p>Provide access to training for animal handling and behaviour assessment</p>	<p>Ranger Services staffs to attend regular training.</p>
RELATED GOALS	PERFORMANCE INDICATORS
<p>H2.5 – Provide companion animal management services across the shire</p> <p>Ensure that Council’s Companion Animals Management Plan is updated with changes in legislation, priorities and community expectations.</p>	<p>Conduct a review of the Plan every 5 years and make necessary changes.</p>



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