

# Facility Booking Form

## Cowra Aquatic Centre

### PART 1 – DETAILS

#### INFORMATION FOR APPLICANT

Please complete this form to book out facilities at the Cowra Aquatic Centre. We kindly ask that all forms are completed and returned at least seven (7) days prior to the booking date.

Please note if the booking form is not completed, pool management may be unable to accommodate your wishes due to availability and resources available.

#### PARENT/GUARDIAN DETAILS

First Name		Surname	
Postal Address		PO Box	
Suburb	State	Postcode	
Email		Contact No.	

### PART 2 – BOOKING DETAILS

Are you booking on behalf of a School, Club or Organisation? (please tick)	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
If yes, please specify?					
Booking Date & Time					
What areas are you looking to book? (please tick)	<input type="checkbox"/>	Under cover BBQ			
	<input type="checkbox"/>	BBQ (with no cover)			
	<input type="checkbox"/>	Multi-Purpose Room			
	<input type="checkbox"/>	River Park Café (indoor room)			
	<input type="checkbox"/>	Trestle Table & Chairs (subject to availability)			

#### BIRTHDAY PARTIES

If you are hosting your birthday party at the pool, but do not need to book any areas please provide the following details:

Birthday Age:		Anticipated number of Children attending:	
Anticipated number of adults/guardians attending:			

### PART 3 – TERMS AND CONDITIONS

Party participants agree to abide by all of Cowra Aquatic Centre's rules and conditions of Entry.

Completed Party Booking Forms are to be presented to Cowra Aquatic Centre's reception. Unless you have received confirmation from the Cowra Aquatic Centre Management in the form of an email or SMS no booking is confirmed.

#### Entry Fees

Adult \$4.50    Child \$2.50    Spectator \$2.50    Pension/Concession \$2.50  
 Children under 5 are free, when accompanied by an adult/guardian over the age of 16.

### PART 4 - DECLARATION

I/We have read the Conditions of Entry for Cowra Aquatic Centre. I/We agree to abide by and be bound by those conditions.

Applicant(s) Name		Date	
Applicant(s) Signature			

## PRIVACY NOTIFICATION

Personal and private information supplied to Council is managed in compliance with the *Privacy and Personal Information Protection Act 1998*.

This information is being collected by Council for the purpose of processing this application and will be accessible by Council staff. It is voluntary for you to provide your personal information, however if you do not provide the information, Council may be unable to process this application.

The intended recipients of your information are Council staff, but some of the information may be available to the general public under the *Government Information (Public Access) Act 2009*. Council is to be regarded as the agency that holds the information. You may make an application for access or amendments to your personal information held by Council under the *Privacy and Personal Information Protection Act 1998* or the GIPA Act. If you have any further enquiries concerning this matter, contact Council on (02) 6340 2000.

## PART 5 – LODGEMENT INFORMATION

### HOW TO LODGE YOUR BOOKING FORM

Address the application to: Cowra Aquatic Centre

Please return in person to:

Cowra Aquatic Centre  
140 Taragala Street  
COWRA NSW 2794

Or via email to: [cac@cowra.nsw.gov.au](mailto:cac@cowra.nsw.gov.au)

If you require further information regarding this request, please contact Council on (02) 6340 2000 or Cowra Aquatic Centre on (02) 6340 2150.